

Ruth Harbor Volunteer Description:

ITEM RESELLER

Mission - Through grace, Ruth Harbor provides a Christ-centered home, programs and comprehensive services resulting in positive life change for young women who have experienced unplanned pregnancies, and their babies.

About - More than a shelter or home, Ruth Harbor is also a program which includes life-coaching, medical care access, counseling, spiritual guidance, education support, employment or volunteering encouragement, and parenting training and/or adoption assistance at no charge. We are a team and fully support each other so that together we can accomplish more. If you are passionate about helping others and have a heart for reaching out, Ruth Harbor may be a good fit for you. Above all, we seek to live out the Gospel of Jesus Christ through the way we work and interact.

Tasks

- Take photos of items no longer needed (e.g. old office equipment, unneeded donated items) and write descriptions of each
- List items as needed for sale on eBay, Craigslist, or take to a local vendor for consignment sale on behalf of Ruth Harbor; research estimated value of items and price accordingly
- Manage the sale listing(s) for Ruth Harbor including listing, answering questions from potential buyers, and shipping or delivering sold items
- Arrange for items not sold to be donated to partner or local charities
- Break down empty boxes and carry flattened cardboard outside to the recycling bin

When – Flexible – much, such as posting items, can be done remotely and monitored offsite in the volunteer's own time. Reviewing items to be sold and taking photos will need to occur when staff is available, such as the beginning of each month for a few hours between 9AM to 4PM on either a Monday or Friday.

Where – Ruth Harbor Office, 534 42nd Street, Des Moines, Iowa 50312

Additional Information - Volunteers must read through, agree with, and sign the Ruth Harbor Statement of Faith. Volunteers are not compensated for their time or gifts, however if appropriate, gift-in-kind receipts for donated goods or services may be given. Volunteers may be required to have a background check to protect client safety before being able to volunteer at Ruth Harbor. Volunteer(s) may be able to use Ruth Harbor vehicles for volunteer tasks if their driving record is clean and Ruth Harbor's insurance company approves.

How to Apply

- Provide contact information for two character references including one from your local Pastor
- Complete the Volunteer Application (download a copy from RuthHarbor.org or call the office to request a copy be sent to you)
- Sign the Ruth Harbor Statement of Faith (download a copy from RuthHarbor.org or call the office to request a copy be sent to you)
- Submit all materials listed above via one of the methods listed below:
 - Mail or Physical Drop-off: Ruth Harbor, 534 42nd Street, Des Moines, IA 50312
 - Email: Volunteer@RuthHarbor.org
 - Fax: 515-633-2157